

FACTECH AUTOMATION SOLUTIONS PVT LTD

Jaypee HelpDesk Mobile App

Maid/ Helper Tracking

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Introduction:

Through Maid / Helper tracking, The resident can perform below operations:

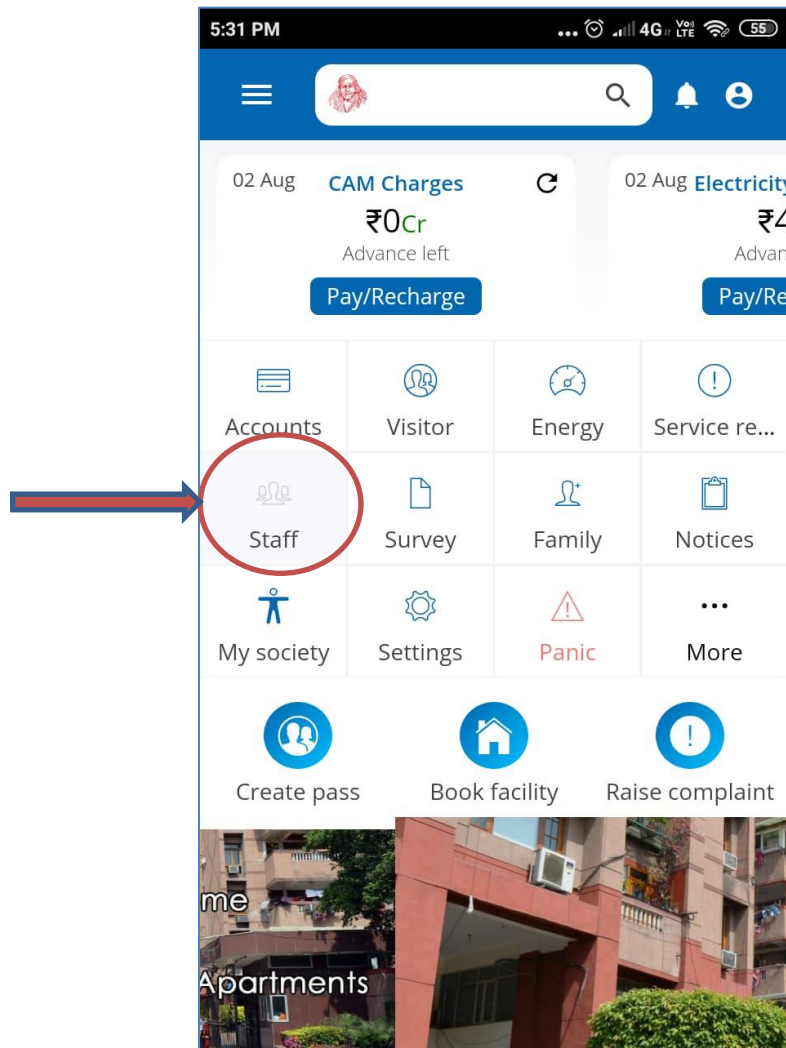
- Get notified on entry / exit of your domestic staff like maid/ driver entry in the society.
- Track attendance of your domestic staff.
- Share feedback/ rating of your domestic staff.
- Associate / Un Associate domestic staff.

Video for Domestic Staff Tracking

<https://bit.ly/2ZdwA4J>

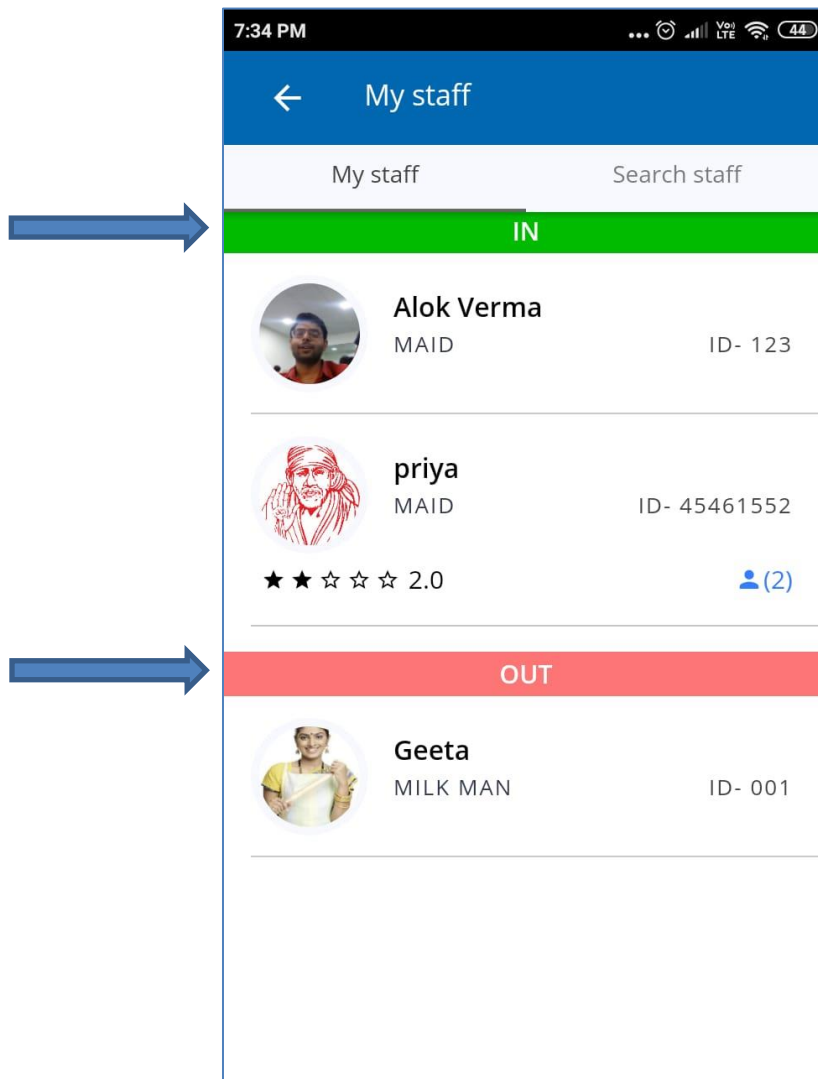
Start Using Domestic Staff Tracking

Once you are on your Society Manager Mobile App Home Screen. You can see the icon – Staff as shown in below UI. Click on the Staff icon to open your Staff details.



My Staff

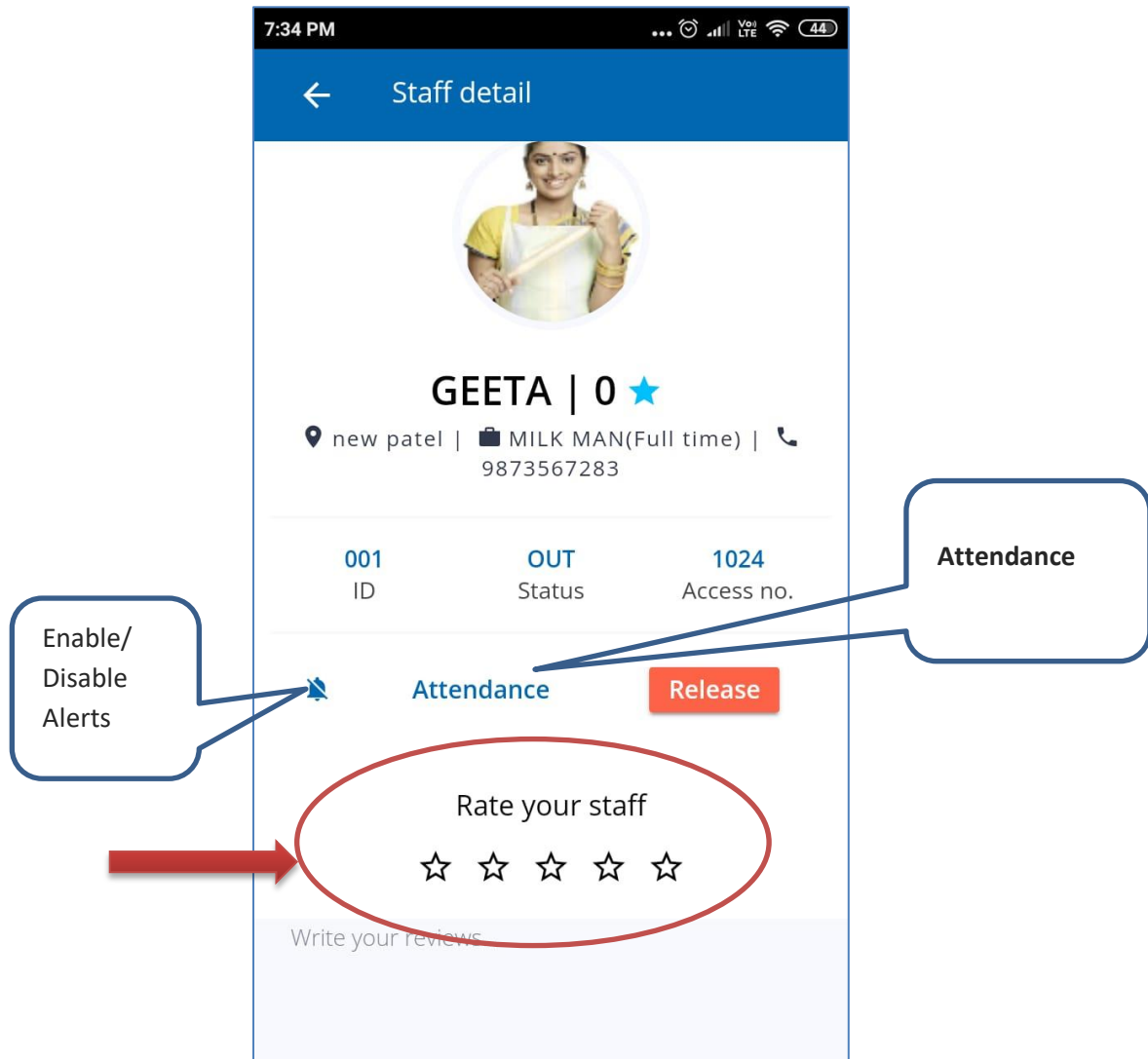
On click of Staff button you can see all the associated staff to your Unit as shown in below UI. You can see which of my Staff are currently IN and Outside of my complex. To view the details of a staff click anywhere on the Staff Detail.



Staff Detail

Once you will click on any Staff, the details will be shown along with her details. You can

- Give Ratings and Feedback
- See the attendance details
- Disable / Enable Notification of Staff entry / exit.
- Release Staff if she is not working in your Unit no more.



Staff Attendance

Once you will click on Attendance button, the attendance of staff will be displayed. You can browse month wise. The attendance report is both in calendar view and list view.

Browse
Monthly
Attendance

←
Geeta

● Present	6
● Absent	25

← 2019 - July →

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Aug 2019 Show all

Entry	Exit
28 Jul 1:34 PM	28 Jul 1:34 PM
26 Jul 8:08 PM	26 Jul 8:08 PM
15 Jul 12:34 PM	-
15 Jul 12:33 PM	15 Jul 12:33 PM
06 Jul 3:23 PM	06 Jul 3:24 PM

Associate Staff

Once you will click on Search Staff Option, you can view all the staffs of your complex which are listed category wise. On click of any Staff you can view the details and there will be Associate button.

